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| --- | --- |
| Employment Application |  |

|  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- |
| Applicant Information | | | | | | | | | | | | | | | | | | | | | | | | |
| **Last Name** | | |  | | | | | | | **First** |  | | | | | | | **M.I.** | | | **Date** | |  | |
| **Street Address** | | | |  | | | | | | | | | | | | | | **Apartment/Unit #** | | | | |  | |
| **City** |  | | | | | | | | | **State** |  | | | | | | | **ZIP** | |  | | | | |
| **Phone** |  | | | | | | | | | **E-mail Address** | | |  | | | | | | | | | | | |
| **Are you a citizen of the United States?** | | | | | | | | YES | NO | | **If no, are you authorized to work in the U.S.?** | | | | | | | | | | | YES | | NO |
| **Do you have a driver license?** | | | | | | | | YES | NO | | **If yes, State and expiration** | | | | | | | |  | | | | | |
| **Have you ever been convicted of a felony?** | | | | | | | | YES | NO | | **If yes, explain** | | | | |  | | | | | | | | |
| **Availability :** | | | | | | | | | | | | | | | | | | | | | | | | |
| Monday | | | | | | | | | | | | | | | | | | | | | | | | |
| Tuesday | | | | | | | | | | | | | | | | | | | | | | | | |
| Wednesday | | | | | | | | | | | | | | | | | | | | | | | | |
| Thursday | | | | | | | | | | | | | | | | | | | | | | | | |
| Friday | | | | | | | | | | | | | | | | | | | | | | | | |
| Saturday | | | | | | | | | | | | | | | | | | | | | | | | |
| Sunday | | | | | | | | | | | | | | | | | | | | | | | | |
|  | | | | | | | | | | | | | | | | | | | | | | | | |
| Education | | | | | | | | | | | | | | | | | | | | | | | | |
| High School | | |  | | | | | | Address | |  | | | | | | | | | | | | | |
| From | |  | | | To |  | Did you graduate? | | YES | | NO | | | Degree | | |  | | | | | | | |
| College | |  | | | | | | | Address | |  | | | | | | | | | | | | | |
| From | |  | | | To |  | Did you graduate? | | YES | | NO | | | Degree | | |  | | | | | | | |
| Other | |  | | | | | | | Address | |  | | | | | | | | | | | | | |
| From | |  | | | To |  | Did you graduate? | | YES | | NO | | | Degree | | |  | | | | | | | |
|  | | | | | | | | | | | | | | | | | | | | | | | | |
| References | | | | | | | | | | | | | | | | | | | | | | | | |
| Please list three professional references. | | | | | | | | | | | | | | | | | | | | | | | | |
| Full Name | | |  | | | | | | | | | Relationship | | | | |  | | | | | | | |
| Company | | |  | | | | | | | | | Phone | | |  | | | | | | | | | |
| Address | | |  | | | | | | | | | | | | | | | | | | | | | |
| Full Name | | |  | | | | | | | | | Relationship | | | | |  | | | | | | | |
| Company | | |  | | | | | | | | | Phone | | |  | | | | | | | | | |
| Address | | |  | | | | | | | | | | | | | | | | | | | | | |
| Full Name | | |  | | | | | | | | | Relationship | | | | |  | | | | | | | |
| Company | | |  | | | | | | | | | Phone | | |  | | | | | | | | | |
| Address | | |  | | | | | | | | | | | | | | | | | | | | | |

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| Previous Employment | | | | | | | | | | | | | | | | |
| Company | | |  | | | | | | | Phone |  | | | | | |
| Address | |  | | | | | | | | Supervisor | |  | | | | |
| Job Title | |  | | | | | | Starting Salary | | $ | | | Ending Salary | | | $ |
| Responsibilities | | | | |  | | | | | | | | | | | |
| From |  | | | | To |  | Reason for Leaving | |  | | | | | | | |
| May we contact your previous supervisor for a reference? | | | | | | | | | YES | NO |  | | | | | |
| Company | | |  | | | | | | | Phone |  | | | | | |
| Address | |  | | | | | | | | Supervisor | |  | | | | |
| Job Title | |  | | | | | | Starting Salary | | $ | | | Ending Salary | | | $ |
| Responsibilities | | | | |  | | | | | | | | | | | |
| From |  | | | | To |  | Reason for Leaving | |  | | | | | | | |
| May we contact your previous supervisor for a reference? | | | | | | | | | YES | NO |  | | | | | |
|  | | | | | | | | | | | | | | | | |
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| Disclaimer and Signature | | | | | | | | | | | | | | | | |
| I certify that my answers are true and complete to the best of my knowledge.  If this application leads to employment, I understand that false or misleading information in my application or interview  may result in my release. | | | | | | | | | | | | | | | | |
| Signature | | | |  | | | | | | | | | | Date |  | |